



in partnership with

Community Garden Coordinator

for the Hamilton Community Food Centre, a department of Neighbour to Neighbour Centre in partnership with Community Food Centres Canada

Location: Hamilton, ON

Hours: 35 hrs per week, Tuesday-Saturday hours with some flexible scheduling

Reports to: Manager of Food Access and Food Skills

Compensation: Hourly rate, based on experience

Contract duration: 8 months, with possibility of extension

Deadline to apply: March 18th, 2019

Anticipated Start: April 2019

About Us

Since 1986, Neighbour to Neighbour (N2N) Centre has been working to improve our community in Hamilton. What started as a small food bank has evolved into an indispensable part of Hamilton's social fabric. N2N gets to the very root of our community's needs, offering access to healthy food, skill building programs, tutoring for children, utility support programs, counselling and a host of other interventions.

Our Hamilton Community Food Centre (CFC) is a department of N2N that opened in January 2017 in partnership with Community Food Centres Canada. The newly renovated space (at 310 Limeridge Rd W) offers a range of food access, food skills, and community engagement programs using food as a tool to build a healthier community where everyone has a voice. The staff team is integral to creating an inclusive, positive, and vibrant culture that reflects the diverse, collaborative, hard-working spirit of Hamilton. We are the 8th CFC in Canada serving as a leader for the community and nation on issues of food security, food justice and poverty.

About the Role

The Community Garden Coordinator will develop and run programming to build skills and knowledge around growing food with our community members. The ideal candidate is someone who is passionate about growing and sharing good food and wants to contribute to ensuring that everyone has access to it. They will possess strong skills around gardening and agriculture with experience facilitating diverse groups of community members, and a desire to use food as a way to build community.

Responsibilities

Facilitate Community Garden Programs

- Plan and implement community garden programs for participant groups such as children, families, seniors, school classrooms and adult volunteers
- Cultivate communication, leadership, and food skills amongst program participants and volunteers
- Engage in community outreach to participants and potential partners
- Facilitate groups, building a safe and inclusive space for participants
- Creating and updating resources and programs such as handouts and manuals
- Ensure and oversee health and safety in gardens

Coordinate the Hamilton Community Garden Network (HCGN)

- Maintain and develop communications tools (website, social media, e-mails) and respond to general inquiries
- Consult with and support new and existing community gardens
- Maintain interactive garden directory
- Network garden coordinators and stakeholders through programs and events
- Conduct annual garden survey and work with the Manager of Food Skills and Access to prepare HCGN Annual Report

Participate as a Hamilton Community Food Centre team member

- Role model professional behaviour and positive communication with participants, volunteers and partners
- Promote culture of health and safety within our space
- Represent Hamilton Community Food Centre and Neighbour to Neighbour Centre values in our community
- Interview, screen and supervise volunteers and students
- Measure and evaluate program impact through support of data collection, reporting, and development activities such as grant writing and annual reporting
- Contribute to communications through outlets such as social media and website

Complete other duties as required such as promotion and development of new community food programs based on community need

Qualifications and Experience

- 3 years of experience with program development, group facilitation, community outreach; ideally around food production and gardening
- Experience with food gardening; knowledge of food security and agricultural issues
- Demonstrated ability to move people from knowledge to action; ability to inspire, teach and empower community members to engage in positive change
- Experience with community/social services sector through work or volunteer experience
- Experience in community gardens
- Excellent group facilitation, interpersonal, communication and conflict resolution skills

Additional Assets

- Experience with distribution and/or sale of fresh produce
- Lived experience of, and/or commitment to issues of hunger, poverty, social justice

- Ability to speak a language relevant to the neighbourhood (e.g. Spanish, Arabic, Urdu, Kurdish)
- Familiarity with Hamilton, and specifically the Rolston neighbourhood
- Literacy in common communications programs (e.g. WordPress, Facebook, Mailchimp)
- Vehicle and a valid Driver's License Class G

Job offers are contingent upon the successful completion of a Vulnerable Sector Check.

Only successful candidates will be contacted for an interview.

Please email a copy of your cover letter and resume to aangelo@n2ncentre.com and kindly include "Community Garden Coordinator" and your name in the subject line by March 22nd, 2019.